D2M Portal Instructions

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Step 1 - Skipper Sign Up

- 1. Navigate to <u>https://dubaitomuscatrace.com/</u>
- Click on Sign Up/Login on the home page's top right corner or Hover over 2024 Race in the menu and click Sign Up/Login
- 3. This will redirect you to https://doscuae.knack.com/d2m#skipper-home/
- 4. Click on 'Sign Up' at the bottom
- 5. Fill in the details
- 6. The portal will redirect you to the login page, fill in your email address and password



ARAMEX 2024 DUBAI TO MUSCAT RACE 31[®]EDITION



aiting for dubaitomuscatrace.com...

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- If you are Logging in as crew, click on the 'Crew Home' menu option above.
- If you want to Register as a skipper, click the Sign Up button below the login section.

Login

Enter your email address and password to login.

Email Address





Sign Up		Back to Skipper Home
Please register		
Name *		
First	Last	
Email *		
Password *		
Password		
Confirm Password		
Submit		



- If you are Logging in as crew, click on the 'Crew Home' menu option above.
- If you want to Register as a skipper, click the Sign Up button below the login section.

Login
Enter your email address and password to login.
Email Address
Password (forgot?)
Remember me
Sign In
Need an account?
Sign Up

Step 2 - Skipper Details

- 1. Once logged in you will be able to see the Skipper Dashboard
- 2. Follow the instructions in the buttons
- 3. Begin by adding your skipper details by clicking the button 'Add Skipper Details'
- 4. Follow the instructions
- 5. Once the details have been added you will be redirected to the skipper details page
- 6. You can click on the boxes to amend/edit/upload any information



Logged in as

- <u>Account Settings - Skipper</u> - <u>Account Settings - Crew</u> - <u>Log Out</u>

Home	Skipper Details (Start Here)	Boat Details (Step 2)	Crew Details (Step 3)	Race Registration Docs	Payments	Account Settings	Race Website
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Notice Board

Date ↓≟	Subject	Message	Links
24/10/2023	Briefing Presentation 22nd October 2023	To download or view the presentation, please click the link.	https://dubaitomuscatrace.com/wp-content/uploads/2023/10/OTC-1st-briefing-presentation-22nd-Oct- 2023.pptx

Boat Details

This section cannot be edited here; instead, please visit the boat details page by clicking here or by using the menu above.

Boat Name	Boat Type	Class Entered	Sail Number	Flag or DP number	Handicap-IRC (TCC)	Skipper
No data						



- The maximum upload size is 25mb per image/document.
- Easily input the expiration date by typing it in the format (dd/mm/yyyy) in the designated field, instead of scrolling through the years.

Skipper Details

Click on the red blocks to edit the respective information.

If you need to edit these details later, you can click on the red blocks to edit/upload the respective documentation found in the 'Race Registration Documentation' sections of this portal.

Skipper ID 년	Name	Email	Phone	Address	Passport No.	Passport - Expiry Date (Type the date in this format dd/mm/yyyy)	Copy of Passport	Visa No.	Visa - Expiry Date (Type the date in this format c
No data									



Skipper Home > Skipper Details > Add Skipper Details

Logged in as Content of the second settings - Skipper - Account Settings - Crew - Log Out

Home	Skipper Details (Start Here)	Boat Details (Step 2)	Crew Details (Step 3)	Race Registration Docs	Payments	Account Settings	Race Website
Add S	kipper Detail]			
Gender *							
Male			~				
Phone							
+1 (727)	289-6312						
Address							
Nihil quia	a odit eum						
Address							
Consequ	atur In nequ						
Address 2							
Autem se	ed deserunt n						
City							
Deleniti o	optio ipsu						
Province / Re	gion						
81050							
Postal Code							
Dicta est	proident						
Country							
Nationalit	h						

Skipper Emergency Contact Details

Click on the red blocks to edit the respective information.

If you need to edit these details later, you can click on the red blocks to edit/upload the respective documentation found in the 'Race Registration Documentation' sections of this portal.

T Add filters

Skipper ID 부	Emergency Conta	act - Name	Emergency Contact - Email	Emergency Contact - Phone	Emergency Contact - Relationship
76	Aliquid autem nihi	I Reprehenderit aut as	nemakicujy@mailinator.com	<u>+1 (144) 953-5073</u>	
Skipper Ra	ace Documents			Click here to	edit/upload
Click on the or the or the original of the ori	he red blocks to ed edit these details later, you	dit the respective information.	e respective documentation f	ound in the 'Base Registration Documentation' set	ctions of this portal.
T Add filters					
Skipper ID 나는	Race Declaration Form	A copy of the valid IRC Rating Certificate	e IRC Rating - Expiry Da	te (Type the date in this format dd/mm/yyyy)	Skipper/Owner marine driving license if UAE based Skipper
76			15/12/2023	K	12/15/20
Back to Skipper H	lome	Click this area	/ har to so	roll	

Step 3 - Boat Details

- Next, you can begin adding your boat details by clicking the button 'Add A Boat'
- 2. Follow the instructions
- 3. Once the details have been added you will be redirected to the boat details page
- 4. You can click on the boxes to amend/edit/upload any information



Boat Details

Click on the red blocks to edit the respective information.

If you need to edit these details later, you can click on the red blocks to edit/upload the respective documentation found in the 'Race Registration Documentation' sections of this portal.

Boat Name	Boat Type	Automatic Identification System (AIS) - MMSI No.	Class Entered	Sail Number	Flag or DP number	Handicap-IRC (TCC)	Measurement - Beam (m)	Measurement - Length as per IRC
No data plea	se click on 'Ad	d A Boat' button to begin.						





Skipper Home > Boat Details > Add Boat

Logged in as Content of the settings - Skipper - Account Settings - Crew - Log Out

Home	Skipper Details (Start Here)	Boat Details (Step 2)	Crew Details (Step 3)	Race Registration Docs	Payments	Account Settings	Race Website
Add Bo	at Detail						
Boat Name	*						
Owner Nan							
Owner Ema	il						
Boat Type *			••••				
A high reso	lution colour photograph of the	boat under sail					
Choose Fil	e No file chosen	SI No.					
	errentese in enserts is the #200510.2 1700-0 Brooks						
Class Enter	ed						
Select							
Sail Numbe	r						
Flag as DD							
				•			

Step 4 - Crew Details

- 1. Next, you can begin adding your crew details by clicking the button 'Add Crew'
- 2. Follow the instructions
- 3. Once the details have been added you will be redirected to the crew details page
- 4. You will see a space for a password, please fill this in with a simple password and share it with the crew member + their email address
- 5. Here is the link to their portal https://doscuae.knack.com/d2m#crew-home/
- 6. Repeat this for as many crew members that you have
- You can click on the boxes to amend/edit/upload any information on behalf of the crew, they can also log in to their portal and do it themselves





Crew Details

Click on the red blocks to edit the respective information.

If you pood to adiit these details later you can click on the red blocks to adii/upload the respective documentation found in the "Dase Registration Decumentation" sections of this partal-





	ubai to Muscat Race App	Skipper Home Crew Home Orga	anisers 3rd Party
Login			
Enter your email a	address and password to login.		
Email Address	m		
Password (forgot?	?)		
C Remember me			
Sign In			
Only skippers have	the ability to register. If you're a crew mer	mber, please reach out to your skipper to obtain	n your login details.

This is the Crew Home, which serves as the login window for crew and is different from the Skipper Home window. Here is the link - <u>https://doscuae.knack.com/d2m#crew-home/</u>

The email and password that you used to sign up on their behalf is what they will use to log in on this page

Step 5 - Race Registration Docs

- 1. Now that all of your information has been captured you can view the Race Documents
- 2. Click on 'Race Registration Docs'
- 3. Here you can click to view the doc by clicking on the blue hyperlink
- 4. You can manually print and fill in the forms and hand them in on the day or click on the form buttons and fill them in electronically



Guidelines for Race Documents

All race-related documents are available for your reference. Please follow the instructions below:

- · Downloadable Documents: All documents related to the race are downloadable for your reference. These documents are not to be filled in.
- Electronic Forms: For filling out forms, please use the electronic versions provided. Each form can be accessed and filled out by clicking the corresponding orange button on the page.
- · Form Submission: After completing the electronic form, ensure you click on the 'Submit' button to send your information. Manual or handwritten submissions will not be accepted.

GENERAL RACE DOCUMENTS

Notice of Race	d2m2024norv1.0final1.pdf
Race Declaration & Waiver Form	declarationandwaiverd2m2024.docx.pdf
Sailing Instructions (coming one week before the start)	
Race Briefing (presentation will be uploaded after each briefing)	
Q&A (will be uploaded as available)	
YB Tracker Instructions	ybtrackeruserguide.pdf
Information to Competitors from the Protest Committee	
Dismotional Develtion (antional more de numerot and will be unlocated	

GENERAL RACE DOCUMENTS

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Race Briefing (presentation will be uploaded after each briefing)	
Q&A (will be uploaded as available)	
YB Tracker Instructions	<u>ybtrackeruserguide.pdf</u>
Information to Competitors from the Protest Committee	
Discretional Penalties (optional race document and will be uploaded as required)	

Click here to view or download

RACE REGISTRATION DOCUMENTS

OSR Keel Inspection Form Appendix L osrappendixlkeel and rudder_inspection_15_02_2022.pdf

OSR Keel Inspection Form Appendix L - Completed by Skipper Yes

OSR Keel Inspection Form Appendix L - Completed by Inspector No

Click Here To Fill In Model Keel & Rudder Inspection form

Click here to fill in the form

OSR Inspection card for mono-hull cat 3-plus life raft

OSR Inspection card for mono-hull cat 3-plus life raft - Completed No by Skipper

OSR Inspection card for mono-hull cat 3-plus life raft - Completed No by Inspector

Click Here To Fill In OSR Inspection card for mono-hull form

Step 6 - Payments

- 1. Click on 'Payments'
- 2. On this screen click on the hyperlink to be sent to the SCM (DOSC) portal to make payment
- 3. In the portal you can buy a ticket for yourself or one of your crew members as well as for your boat
- 4. Take a screenshot of the payment confirmation and upload it to your D2M profile



Important to note:

- · Skippers are required to make payment for themselves and their boat.
- · Each crew member is responsible to make their own payment, and can upload proof of payment to their respective portal.
- N.B. Skippers can upload their crew's proof of payment on their behlaf if required.

Step 1: Click here to 'Make Payment' and follow the instructions.

Step 2: Make payment and save the proof of payment.

Click here to be directed to the payment portal

Proof of payment is required to confirm your registration. A proof of payment is typically a screenshot or a PDF document that shows that the payment has been made successfully. This could be a confirmation page from your online banking, a receipt from a bank transfer, or any other document that clearly shows the payment details.

Step 3: Upload the proof of payment below by clicking on the red box for the respective proof of payment.

NB: If the red box is not present, please begin adding your 'Skipper Details', this will allow the payment uploads to be linked to your profile.

Y Add filters	Click here to upload a screenshot of the proof of payment						
Proof of Payment for Boat			Proof of Payment for Skipper				
	¥		*				

SCM (DOSC) Portal

- Existing users/DOSC member log in with their DOSC credentials.
- New Users "Create an account now' if you do not have an existing DOSC Portal account.
- Once logged in , add a ticket and pay.



CALENDAR BOOK ONLINE CONTACT MAIN WEBSITE MY PORTAL BASKET LOGOUT

0 +

Crew Registration Fee

285.00 AED

*TERMS & CONDITIONS

- · Parking is available close to DOSC for non-members/students; the DOSC carpark is reserved for full members only.
- · Cancellations before 24th January will be eligible for a 90% refund of the race entry fee paid.
- · Cancellations on or after 24th January will be eligible for a refund if 50% of the race entry fee paid
- A refund form is available on the D2M Website. If the Person in Charge fails to notify the Organizing Authority of a cancellation as described above, he/she shall pay the full fee without refund unless good reason can be shown.
- · Refund of the entry fees will be processed within 10-15 days of submission of complete and correct bank details. An administrative cost of 10% will be deducted from the refund amount.
- In the event of adverse weather conditions, an outbreak of serious disease or pandemic, government action, fire and all similar events outside of our control, it may be necessary for DOSC to postpone your booked session. Your lesson will be rescheduled as per availability. In case of refund, our liability will be limited to the return of the fees after deducting 10% administrative cost.
- Clients will abide by DOSC's Code of Practice throughout their stay. DOSC reserves the right to ask any individual who is not conforming to the Code of Practice to leave the premises. There will be no refund in these cases. (A code of Conduct is available on request.)
- · Although all possible measures are taken to ensure security, DOSC, its servants, employees or agents are not under any liability whatsoever in respect of loss or damage to clients' property or belongings while attending the event.

16 remain

Boat Registration Fee

3000.00 AED (early price until 24 Jan)

*TERMS & CONDITIONS

· Parking is available close to DOSC for non-members/students; the DOSC carpark is reserved for full members only.

10.3

- · Cancellations before 24th January will be eligible for a 90% refund of the race entry fee paid.
- · Cancellations on or after 24th January will be eligible for a refund if 50% of the race entry fee paid
- A refund form is available on the D2M Website. If the Person in Charge fails to notify the Organizing Authority of a cancellation as described above, he/she shall pay the full fee without refund unless good reason can be shown.
- · Refund of the entry fees will be processed within 10-15 days of submission of complete and correct bank details. An administrative cost of 10% will be deducted from the refund amount.
- In the event of adverse weather conditions, an outbreak of serious disease or pandemic, government action, fire and all similar events outside of our control, it may be necessary for DOSC to postpone your booked session. Your lesson will be rescheduled as per availability. In case of refund, our liability will be limited to the return of the fees after deducting 10% administrative cost.
- Clients will abide by DOSC's Code of Practice throughout their stay. DOSC reserves the right to ask any individual who is not conforming to the Code of Practice to leave the premises. There will be no refund in these cases. (A code of Conduct is available on request.)
- · Although all possible measures are taken to ensure security, DOSC, its servants, employees or agents are not under any liability whatsoever in respect of loss or damage to clients' property or belongings while attending the event.

Add ticket(s) to continue

Payment Portal - Crew Payment

	CALENDAR	BOOK ONLINE	CONTACT	MAIN WEBSITE	MY PORTAL	BASKET	LOGOUT
1 + 117 remain 285.00 AED							
Who for Contact (required) Myself							
							•
Email (required)							
Phone (required)							
Date of birth (required)							
Boat Name							
				Remove			
*TERMS & CONDITIONS							
Parking is available close to DOSC for non-members/students; the DOSC ca	arpark is reserved for full	members only.					
Cancellations before 24th January will be eligible for a 90% refund of the rac	e entry fee paid.						
Cancellations on or after 24th January will be eligible for a refund if 50% of the second secon	he race entry fee paid						
 A refund form is available on the D2M Website. If the Person in Charge fails 	to notify the Organizing /	Authority of a cancellation a	s described above, he	e/she shall pay the full fee with	out refund unless good	reason can be sho	wn.
 Refund of the entry fees will be processed within 10–15 days of submission 	of complete and correct	bank details. An administrati	ve cost of 10% will be	e deducted from the refund an	iount.		
In the event of adverse weather conditions, an outbreak of serious disease of	or pandemic, government	action, fire and all similar e	vents outside of our c	control, it may be necessary fo	r DOSC to postpone you	Ir booked session.	Your lesson will be rescheduled as per availability. In case of refund, our liability will be limited to the return of the fees after
deducting 10% administrative cost.							

1 +	Crew Registration Fee
117 remain	285.00 AED
Who for	
Contact (r Other	equired)
Name	(required)
Email	(required)
Phone	(required)
Data	
Date o	
Boat Nam	e
	Kemove
	*TERMS & CONDITIONS
	Parking is available close to DOSC for non-membera/students; the DOSC carpark is reserved for full members only.
	Cancellations before 24th January will be eligible for a 90% refund of the race entry fee paid.
	Cancellations on or after 24th January will be eligible for a refund if 50% of the race entry fee paid
	A refund form is available on the D2M Website. If the Person in Charge fails to notify the Organizing Authority of a cancellation as described above, he/she shall pay the full fee without refund unless good reason can be shown.
	Refund of the entry fees will be processed within 10–15 days of submission of complete and correct bank details. An administrative cost of 10% will be deducted from the refund amount.
	 In the event of adverse weather conditions, an outbreak of serious disease or pandemic, government action, fire and all similar events outside of our control, it may be necessary for DOSC to postpone your booked session. Your lesson will be rescheduled as per availability. In case of refund, our liability will be limited to the return of the fees after deducting 10% administrative cost.

Payment Portal - Boat Payment

Myself	
Name (required)	
Email (required)	
Phone (required)	
Date of birth (required)	
Part Name	
Country	
	-
	_//
Club Name	
IRC/NHC number	
Remove	
Parking is available close to DOSC for non-members/students; the DOSC carpark is reserved for full members only.	
Cancellations before 24th January will be eligible for a 90% refund of the race entry fee paid.	

Step 1: <u>Click here to 'Make Payment'</u> and follow the instructions.

Step 2: Make payment and save the proof of payment.

Proof of payment is required to confirm your registration. A proof of payment is typically a screenshot or a PDF document that shows that the payment has been made successfully. This could be a confirmation page from your online banking, a receipt from a bank transfer, or any other document that clearly shows the payment details.

Step 3: Upload the proof of payment below by clicking on the red box for the respective proof of payment.

NB: If the red box is not present, please begin adding your 'Skipper Details', this will allow the payment uploads to be linked to your profile.



Crew Payment Details Click here to upload a screenshot of the proof of payment